

VILLAGE OF MAHOMET

APPLICATION FOR PRELIMINARY PLAT APPROVAL

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY

Date Filed : _____ Date Submitted to BCA: _____

Fee Paid – Receipt No. _____ Amount: _____ Date: _____

Action by Plan and Zoning Commission : _____ Date: _____

Action by Board of Trustees : _____ Date: _____

NOTICE TO APPLICANTS

1. Applicants are encouraged to coordinate their activities with Village staff in advance of application deadlines.
2. Please contact the Village office for application deadlines.
3. The applicant must include all attachments required as part of this application before the application will be accepted as “complete”.
4. No incomplete applications will be placed on an agenda.
5. There will be no refund of any application fee for approvals not granted or withdrawn.
6. Approval of the Preliminary Plat by the Village shall be in effect for one (1) year, and thereafter is null and void if the plat is not recorded.
7. The Village may grant approval of the Preliminary Plat subject to completion of minor modifications to the Plat or documents. In that case, the applicant shall have 45 days to complete the required modifications, otherwise that approval granted shall be null and void. The Village President and Village Clerk will not sign the Certificate of Approval on the Preliminary Plat until all required modifications are completed.
8. Submission of incomplete, altered documents on more than two (2) separate occasions will result in payment of an additional Plan Review Fee, as determined by the Plan and Zoning Commission.

1. **Name of Subdivision:** _____
2. **Name of Subdivider:** _____
Address: _____
3. **Name of Local Agent:** (if applicable) _____
Address: _____
4. **Owner of Record:** _____
Address: _____
5. **Engineer:** _____
Address: _____
6. **Land Surveyor:** _____
Address: _____
7. **Attorney:** _____
Address: _____
8. **Subdivision Location:** _____

9. **Tax Parcel Number:** _____
10. **Present Land Use:** _____ **Proposed Land Use:** _____
11. **Present Zoning:** _____ **Proposed Zoning:** _____
12. **Total Area (Acres):** _____ **Total Number of Lots:** _____
13. **Is this subdivision located within the Village Corporate Limits?** _____yes _____no
Does this subdivision involve an annexation to the Village? _____yes _____no
14. **Is any open space being offered as part of this subdivision?** _____yes _____no
If so, what amount? _____

15. Has the Board of Appeals granted any variance, exception or special permit concerning this property? ____ yes ____ no.

If yes, list case: _____

16. Are any waivers from the Subdivision Ordinance Regulations requested? ____yes ____no

If yes, you **must** attach a list of waivers requested along with your justification of each waiver requested. Be certain your request is complete. Only a waiver requested can be granted.

17. Does the application involve a Planned Unit Development or other flexible zoning pattern? ____yes ____no

If yes, please describe: _____

18. Attach eleven (11) full-size copies of the Preliminary Plat

19. Attach a listing and legal description of all contiguous holdings in the same ownership, if any.

20. Does the Preliminary Plat show all of the following

Owners Name/Address	_____	Subdivision Name	_____
Engineer's Name/Address	_____	Surveyors Name/Address	_____
Location by Twp. Range	_____	Location of Quarter Corners	_____
Scale & North Arrow	_____	Date of Preparation	_____
Existing Streets	_____	Existing Easements	_____
Existing Utilities	_____	Existing Storm Drainage	_____
Existing Topography (within 200 ft.	_____	Existing Land Characteristics	_____
Boundary of Subdivision	_____	Upstream Drainage Area	_____
Existing Topographic Features	_____	Flood Prone Areas	_____
General Dimensions	_____	Existing man made features	_____
Adjacent Lane Use/Zoning	_____	Location of Proposed Streets	_____
Location of Water Mains	_____	Location of Storm drainage	_____
Proposed Easements	_____	Proposed Lots	_____
Vertical Control Benchmarks	_____	Percolation Test Data	_____
Proposed Erosion Control	_____	Location of Sanitary Sewers	_____

21. Have prints been sent to utility companies and Mahomet Post Office? _____

Attach utility company comments.

22. For some subdivisions, like those outside of the Corporate Limits of the Village of Mahomet, approvals of other governmental agencies are necessary. Please attach approvals by the following entities, if necessary (contact Village Administration with questions):

_____ applicable Township Road District Commissioner
_____ applicable Township Supervisor
_____ Champaign County Engineer
_____ Champaign County Zoning Administrator
_____ Cornbelt Fire Protection District
_____ Sangamon Valley Public Water District
_____ Illinois Department of Transportation

23. Attach a separate sheet for any additional comments by the applicant(if any)

24. Attach additional exhibits (if any). Please list these items below. _____

I (we) certify that all of the above statements and the statements contained in any papers or plan submitted herewith are true to the best of my (our) knowledge and belief.

(Signature) Applicant

Date

(Signature) Owner

Date